

## WHITEHOUSE BOATING CLUB

### Minutes of Annual General Meeting held on Sunday 18 October 2009

	Agenda Item	Discussion																												
1.	<b>Apologies</b>	David & Rosemary Nicol, Brian & Margaret Hughes, David & Margaret Griffiths, Annette & Brian Lewis, Vic & Shirley Freeland																												
2.	<b>Minutes of Previous AGM</b>	The minutes of the AGM held on 21/09/08 were proposed for adoption by Stuart Turvey and seconded by Gerry Cook.																												
3.	<b>Matters Arising</b>	None.																												
4.	<b>Commodore's Report</b>	<p>Paul thanked all the members for making this year so successful. Despite spending a lot of time involved in club activities he said he even managed to get through 9 locks this year – amazing!</p> <p>He thanked the committee and said that his job had been made a lot easier by their hard work, commitment and support.</p>																												
5.	<b>Treasurer's Report</b>	<p>Brian started his report by saying that the club finances are very positive. Bar sales trebled from 2007!</p> <p>Although we have the same membership numbers as last year the majority of members this year have supported the club at every event.</p> <p>There was a big expenditure this year as we paid two lots of rent to the marina as rent for 2007/08 was deferred because of the refurbishment.</p> <p>Overheads are up due to the increased use of the club i.e. sewerage, plumbing, electricity etc.,</p> <p>Event expenses which include Pig Roast, Fun Day and Singers increased in 2008/09 due to the amount of live entertainment we had in that year. We decided not to charge for entry and this has paid off as we have had a large turnout at all these events.</p> <p><b>Accounts to 28.02.09</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>Income from 01.03.07 to 28.02.08</b></td> <td style="text-align: right;"><b>- £ 6,600</b></td> </tr> <tr> <td><b>Income from 01.03.08 to 28.02.09</b></td> <td style="text-align: right;"><b>- £17,000</b></td> </tr> <tr> <td><b>Bar Sales from 01.03.07 to 28.02.08</b></td> <td style="text-align: right;"><b>- £ 3,100</b></td> </tr> <tr> <td><b>Bar Sales from 01.03.08 to 28.02.09</b></td> <td style="text-align: right;"><b>- £12,000</b></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td><b>Expenditure from 01.03.07 to 28.02.08</b></td> <td style="text-align: right;"><b>- £ 9,900</b></td> </tr> <tr> <td><b>Expenditure from 01.03.08 to 28.02.09</b></td> <td style="text-align: right;"><b>- £16,000</b></td> </tr> <tr> <td><b>Bus. Exp. from 01.03.07 to 28.02.08</b></td> <td style="text-align: right;"><b>- £ 5,300</b></td> </tr> <tr> <td><b>Bus. Exp. from 01.03.08 to 28.02.09</b></td> <td style="text-align: right;"><b>- £ 5,400</b></td> </tr> <tr> <td><b>Event Exp. from 01.03.07 to 28.02.08</b></td> <td style="text-align: right;"><b>- £ 1,700</b></td> </tr> <tr> <td><b>Event Exp. from 01.03.08 to 28.02.09</b></td> <td style="text-align: right;"><b>- £ 2,600</b></td> </tr> </table> <p><b>The bar margin showed a 49% profit</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>Total Cash &amp; Bank Accounts at 28.02.09</b></td> <td style="text-align: right;"><b>£3,600</b></td> </tr> <tr> <td><b>Total Other Assets at 28.02.09</b></td> <td style="text-align: right;"><b>£2,100</b></td> </tr> <tr> <td><b>Total Assets</b></td> <td style="text-align: right;"><b>£5,700</b></td> </tr> </table>	<b>Income from 01.03.07 to 28.02.08</b>	<b>- £ 6,600</b>	<b>Income from 01.03.08 to 28.02.09</b>	<b>- £17,000</b>	<b>Bar Sales from 01.03.07 to 28.02.08</b>	<b>- £ 3,100</b>	<b>Bar Sales from 01.03.08 to 28.02.09</b>	<b>- £12,000</b>	 		<b>Expenditure from 01.03.07 to 28.02.08</b>	<b>- £ 9,900</b>	<b>Expenditure from 01.03.08 to 28.02.09</b>	<b>- £16,000</b>	<b>Bus. Exp. from 01.03.07 to 28.02.08</b>	<b>- £ 5,300</b>	<b>Bus. Exp. from 01.03.08 to 28.02.09</b>	<b>- £ 5,400</b>	<b>Event Exp. from 01.03.07 to 28.02.08</b>	<b>- £ 1,700</b>	<b>Event Exp. from 01.03.08 to 28.02.09</b>	<b>- £ 2,600</b>	<b>Total Cash &amp; Bank Accounts at 28.02.09</b>	<b>£3,600</b>	<b>Total Other Assets at 28.02.09</b>	<b>£2,100</b>	<b>Total Assets</b>	<b>£5,700</b>
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**Treasurer's  
Report cont**

Brian explained that the assets e.g. Marquees, Freezer etc., depreciated by ??% until they eventually had no value as in the case of the drinks chiller which we have had for 6 years. The marquees were bought in 2006 for £1200 and have depreciated to £525.

**2009 to Date**

<b>Total Cash &amp; Bank Accounts from 28.02.09 to date</b>	<b>£ 8,000</b>
<b>Total Other Assets</b>	<b>£ 2,800</b>
<b>Total Assets</b>	<b>£10,800</b>

The assets have increased substantially from last year due to the increase in bar sales and a new display fridge being purchased.

**Club Income 2009 - 2010**

<b>Subscriptions</b>	<b>- £ 1,600</b>
<b>Events</b>	<b>- £ 2,070</b>
<b>Raffles &amp; Open the Box</b>	<b>- £ 732</b>
<b>Bar Sales</b>	<b>- £10,500</b>

Brian went on to show a slide of a breakdown of bar sales during the season which was entitled 'We drink like fish!'

**£4,800 was taken over the bar at normal weekends.**

**£1,400 was taken over the bar at Pig Roast**

**£1,100 was taken over the bar at Fun Day**

**£3,000 was taken over the bar at other events during the season**

Brian thanked Clive & Rosie for their contribution of £480 towards drinks at Rosie's 60<sup>th</sup> Birthday Party.

He expressed concern that he may be partly responsible for liver damage at Crosshall! The Bar Income and Margin has increased to 62% this year which is fantastic.

Brian explained that we have fixed overheads e.g. Rent, Insurance, Maintenance of Fire Extinguishers, TV and Premises Licences, Electricity and Gas. The amount we receive in subscriptions covers the cost of rent we pay to the marina each year.

He stated that in order for the club to continue to be successful we need to:

- Increase and sustain our membership
- Put on the right events for our members
- Have a greater number of children and associate members
- Support our committee
- 

As 2011 is the club's 30<sup>th</sup> anniversary Brian reckoned it was a great excuse for another party! Rachel also said that it was the Marina's 30<sup>th</sup> Anniversary and was in favour of a celebratory bash!

Brian concluded his report by thanking the following people:

- Rachel for promoting the club to all the new moorers - as a result almost all have joined
- Tony Webb for ticket printing at no cost
- Peter & Pat for their sangria night
- The committee for their dedication to making the club work
- Shirley for her raffles
- Clive/Rose/ Dave/Sally for opening virtually every Friday night

	<b>Treasurer's Report cont</b>	<ul style="list-style-type: none"> <li>- Paul and Jayne for their weekly or more cash &amp; carry trips</li> <li>- Shirley &amp; Vic for their bottle bank duties</li> <li>- Clive for providing music throughout the year</li> <li>- Especially all of the members for their physical and financial support</li> </ul> <p>Brian finished by offering everyone's congratulations and good wishes to Ralph and Brenda who recently 'tied the knot'!</p>
<b>6.</b>	<b>Club Improvements</b>	<p>As the bank balance is in a healthy position Brian wanted the approval of the members as to how the money should be invested into the club. He put up a list of suggested repairs/replacement and purchases for approval</p> <ul style="list-style-type: none"> <li>- Shed – Urgent priority before the squirrels eat our new chairs. Rachel has given the ok to replace - possibly c £800</li> <li>- The shed has an asbestos roof to remove this will cost of £185</li> <li>- The members agreed that the shed should be replaced asap</li> <li>- Fix the damp – volunteers but paid for time - cost unknown</li> <li>- Painting - Freshen interior walls – between £50 and £100</li> <li>- Kitchen cupboard</li> <li>- Blue patio umbrellas / heater</li> <li>- Awning repairs / replacement c. £1,500</li> </ul> <p><b>Building</b></p> <ul style="list-style-type: none"> <li>- Clubhouse roof - from £1,500 - £9,000</li> <li>- Side and kitchen windows - from around £750 - £2,000</li> </ul> <p>Brian suggested that everything we wanted to keep from the shed be stored in the clubhouse after the New Year's Eve Party.</p> <p>Ron suggested the soil pipe should be moved further away from the side of the kitchen to prevent further damp. Rachel is getting similar work carried out at the marina next year and suggested the quote includes both pieces of work. All agreed this was a good idea.</p> <p>We will get two or three quotes for each job and once the committee know the cost of all the repairs they will report back to the members with proposals re: in which order of priority the above works should be carried out.</p>
<b>7.</b>	<b>Appointment of Trustees</b>	<p>It is a legal requirement for the club to appoint trustees and Brian explained that if the club had to close for any reason the Trustees would be responsible for selling off the assets.</p> <p>The current Trustees are: Michael Carrington (who is no longer at the marina) Julie Neville Wyn Chamberlain</p> <p>The motion to remove Michal Carrington and replace with Brian Dobson was proposed by Clive Russell and seconded by Mavis Smith The motion to remove Julie Neville and replace with Rachel Garrison was proposed by Gerry Cook and seconded by John Lewcock The motion for Wyndham Chamberlain to remain as a trustee was proposed by Dave Hudd and seconded by Gerry Cook These motions were voted for and approved by all present.</p>

8.	<b>Amendments to Constitution</b>	<p>Brian showed slides of suggested changes/additions to the Constitution. These are as follows:</p> <p><b>Membership – Item 8a (Part 7a in constitution)</b>  This part of the constitution will be simplified to read:  “No more than 25 people may be admitted to the club as Associate members”.  This motion was proposed by Gerry Cook and seconded by Sally Taylor. All the members voted in favour of this amendment to the constitution.</p> <p><b>Membership - Item 8b (Part 7b in constitution)</b>  The suggested change to this part of the constitution was:  “Guests if attending more than twice in any calendar year shall be required to become Associate Members and pay the current membership fee but shall have no vote at any meeting of the club neither shall they be elected to hold office at the club”.</p> <p><b>Membership – Item 8b (Addition to Part 7 constitution)</b>  “There will be four levels of membership – Honorary, Full, Single and Associate. Honorary membership definitions remain unchanged.  Full membership applies to partners, a couple or a couple and their children (if under 18 years of age).  Single membership applies to individuals over the age of 18.  Associate membership applies to individuals over the age of 18.  There was an objection to the amendment and addition to <b>Item 8b</b> by Ron and George Herbert. A discussion ensued regarding bringing guests to the club, associate membership and subscriptions. Peter Reeves put forward a suggestion that a sub-group should be formed made up of committee and members and for them to bring back two or three proposals to the members by way of an Extraordinary General Meeting. All present agreed this was the best way to proceed.</p>
9.	<b>Membership Fees</b>	<p>Brian put forward a suggestion that the membership fees be changed to take effect from March 2010 but in the light of the objections to the suggested changes in membership and fees, the meeting all agreed that this should be included in the discussions by the sub-group and their proposals for change to membership fees agreed by the members at the Extraordinary General Meeting to be held.</p> <p>A discussion took place regarding members not signing their guests in the visitor’s book. Mike Hughes said that surely it was a legal and health and safety requirement that all members put their guests’ names and details in the visitor’s book. Brian confirmed that it was a legal requirement for the Licence and all members must be responsible for their guests putting their names and addresses in the book. Peter Reeves offered to be the club’s ‘Sheriff’ in charge of the red book!!</p>
10.	<b>Election of Committee</b>	<p>Paul handed the chair to Wyn as Trustee to begin the Election process.  The following elections took place:</p> <p><b>Commodore Paul Fawkes</b>  Proposed by Rosemarie Russell, Seconded by Sally Taylor</p> <p><b>Vice Commodore Tony Digby</b>  Proposed by Clive Russell, Seconded by Pat Reeves</p> <p><b>Treasurer Brian Dobson</b>  Proposed by Rachel Garrison, Seconded by Brenda Stamper</p> <p><b>Secretary Val Dobson</b>  Proposed by Sally Taylor, Seconded by Clive Russell</p> <p><b>Membership Secretary Jacky Turvey</b>  Proposed by Glen Stanton, Seconded by Rosemarie Rusell</p> <p><b>Social Secretary Dave Sinclair</b>  Proposed by Gerry Cook, Seconded by Stuart Turvey</p>

	<p><b>Election of Committee cont</b></p>	<p><b>General Committee</b>  <b>Jane Fawkes, Mavis Smith, David Hudd, Vic Freeland, Shirley Freeland, Gill Digby, Stuart Turvey, Sally Taylor, Clive Russell, Rosemarie Richards</b>  Proposed by Brian Bayliss, Seconded by Gerry Cook  All these appointments were voted for and approved by all present  <b>John Lewcock</b> has been appointed to the committee. His appointment was Proposed by Clive Russell and Seconded by Rosemarie Richards.  This appointment was voted for and approved by all present.</p> <p>Peter Collins asked if we still had a Bar Committee as he would like to help out behind the bar when he was able to. Val said that we hadn't appointed a Bar Committee this year as the Committee had managed to run the bar this year themselves but any help he could give us next year would be much appreciated.</p>
<p><b>11.</b></p>	<p><b>Any Other Business</b></p>	<p>Stuart had received a complaint regarding loud music being played late at event nights. In particular, moorers in front of the club who are not attending these events were being kept awake by the noise. Stuart suggested the music be turned down to an acceptable level after midnight. Clive said that he would make sure this was done.</p> <p>Ron suggested holding a Boat Jumble Sale. The suggestion was made that it could be included in Fun Day.</p> <p>Clive said that it had been really hard work this year for the committee due to the number of events that had been put on during the season. He suggested we hold one big event each month during the season. He reminded everyone that the clubhouse would be open every last Saturday of the month during the winter and that we were holding a Halloween Party on the 31<sup>st</sup> October and the New Year's Eve Party on the 31st December.</p> <p>Val suggested that we hold the Laying Up Supper a bit earlier next year and suggested Saturday 2 October 2010 so most of us would be able to stay on our boats. All agreed this would be a good date to put in the social calendar for next year.</p>
<p><b>12.</b></p>	<p><b>Date of next AGM</b></p>	<p>Sunday 3 October 2010.</p> <p>The meeting closed at 12.45 pm</p>